

Changes and cancellation of bookings in the Life Science House

Cancellation of booking:

A booking can be cancelled until 21 calendar days before the start time against payment of a reservation and administration fee of 25% of the total price based on the expected number of participants. If cancelled later than 21 calendar days and until 7 calendar days before the start time, a fee of 50% of the total price based on the expected number of participants must be paid. If cancelled later than 7 calendar days before the start time, the full price must be paid.

Changes of booking:

The final number of participants must be available no later than 21 calendar days before the start time. Should you wish to reduce the number of participants from 21 calendar days and until 7 calendar days before the start time, a fee of 25% of the price per participant is paid for the number of reduced participants. If there is a reduction in the number of participants later than 7 calendar days before the start time, the full price must be paid.